vce trainer



MS-300.25q

MS-300

MS-300

Deploying Microsoft 365 Teamwork (beta)

Score: 800/1000

Version:

Time Limit: 120 Minutes

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Configure and Manage SharePoint Online

Case Study (4 questions)

Overview

Litware, Inc. is a design and manufacturing company that has 4,500 users. The company has sales, marketing, design, research, field test, and human resources (HR) departments.

Litware has a main office in California, three branch offices in the United States, and five branch offices in Europe.

Existing Environment

On-premises Infrastructure

The network contains an Active Directory forest named litwareinc.com that contains a child domain for each region.

All domain controllers run Windows Server 2012. The main office syncs identities to Microsoft Azure Active Directory (Azure AD) by using Azure AD Connect. All user accounts are created in the on-premises Active Directory and sync to Azure AD.

Each office contains the following servers and client computers:
A domain controller that runs Windows Server 2012
A file server that runs Windows Server 2012
Client computers that run Windows 10

Currently, all content created by users is stored locally on file servers.

Cloud Infrastructure

Litware is moving the content from the file servers to Microsoft Office 265. The company purchases 4,500 Microsoft 365 E5 licenses.

Litware uses Microsoft Exchange Online for email.

Problem Statements

Litware identifies the following issues:

Finding content and people within the organization is difficult.
Users cannot access company data outside the corporate network.
Content recovery is slow because all the content is still on-premises.
Data security is compromised because users can copy company content to USB drives.
The locally stored content to USB drives.

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Users must frequently contact the HR department to find employees within the organization who have relevant skills.
Users can delete content indiscriminately and without resource as they have full control of the content of the file servers.
Business Goals

Litware identifies the following strategic initiatives to remain competitive:

All content must be stored centrally
Access to content must be based on the user's:
Department
Security level
Physical location
Users must be able to work on content offline
Users must be able to share content externally
Content classifications from mobile devices
Content classifications must include a physical location
Content must be retained and protected based on its type
Litware must adhere to highly confidential regulatory standards that include:
The ability to restrict the copying of all content created internally and externally
Including accurate time zone reporting in audit trails
Users must be able to search for content and people across the entire organization.
Content classification metadata must adhere to naming conventions specified by the IT department.
Users must be able to access content quickly without having to review many pages of search results to find documents.
Security rules must be implemented so that user access can be revoked if a user shares confidential content with external users.
Planned Changes

Litware plans to implement the following changes:

Move all department content to Microsoft SharePoint Online
Move all user content to Microsoft OneDrive for Business
Restrict user access based on location and device
Technical Requirements:

Litware identifies the following technical requirements:

All on-premises documents (approximately one million documents) must be migrated to the SharePoint document library of their respective department.
Each department must have its own term store group. Stakeholders must be notified when term sets are moved or deleted.
All the OneDrive content of a user must be retained for a minimum of 180 days after the user has left the organization.
All external users must be used as the primary membership service for Microsoft Yammer, Teams, and SharePoint.
A user named Admin1 must be allowed to consume apps in the App Catalog and to add additional app license.

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Viewers must be prevented from printing documents that are stored in a modern site named Finance.
Users must be prevented from printing content accessed in OneDrive from iOS and Android devices.
Retention, protection, and security policies must be implemented for all content stored online.
All offices must use the Managed Metadata Service to classify documents uploaded to SharePoint.
The Azure Information Protection client must be deployed to all domain-joined computers.
Searches must show results only when the result set is complete.
OneDrive must be used to work with documents offline.
Solutions must use the principle of least privilege whenever possible.

Question 1

You need to grant an external user guest access to the SharePoint site of the design department.

What should you do?

- ☐ From the SharePoint team site, modify the Visitors group.
- ☐ From the SharePoint team site, modify the Members group
- ☐ From Microsoft Outlook, add a member to a group.

Question 2

You need to recommend a solution for the documents stored in the Finance site.

What should you recommend?

- ☐ Enable Azure Information policy labeling
- ☐ For each library, enable sensitivity labeling that uses protection.
- ☐ From Settings in the SharePoint admin center, enable Information Rights Management (IRM) for SharePoint Online.
- ☐ Enable an Information Rights Management (IRM) policy for the libraries.

Question 3

You need to minimize the number of documents returned during searches. The solution must meet the technical requirements.

What should you configure?

- ☐ Add a result source and prevent partial search results from being returned.
- ☐ Create a managed property for each document type.
- ☐ Create a crawled property for each document type.
- ☐ Add a query transform to restrict results to certain documents types.

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Question 4

What should you configure to meet the licensing requirements for Admin1?

- ☐ Add Admin1 to the App Catalog site owners group of the App Requests list.
- ☐ Assign Admin1 the SharePoint administrators of the App Catalog site
- ☐ Add Admin1 to the site collection administrators of the App Catalog site
- ☐ Add Admin1 as a License Manager of the apps.

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Case Study (2 questions)

Overview

Contoso, Ltd. is a pharmaceutical company that has 750 users. Contoso has departmental teams spread across offices in North America.

The company has a main office in Seattle and four branch offices in New York, New jersey, Boston, and Florida.

Existing Environment

Active Directory Environment

The network contains an on-premises Active Directory domain. All the users use their domain credentials to sign in to their computer.

Microsoft Office 365 Environment

Contoso has a Microsoft Office 365 subscription and uses the following services:

OneDrive for Business
SharePoint Online
Exchange Online
Yammer
Teams

Currently, the identity of each user is maintained in both on-premises Active Directory and Office 365.

Contoso implements SharePoint site collections for the following departments:

Research & development
Human resources (HR)
Marketing
Finance
IT

Each department assigns a site owner to manage its site collection and to manage access. The site collection of each department contains multiple subsites. Sharing is allowed across different site collections by default.

External sharing is enabled for the organization.

Current Business Model

Contoso has the following business model:

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The HR department has a branded site collection
Currently, the default storage limit is set for all the site collections
The marketing department uses multiple site collections created by an administrator named Admin1.
Contoso has a strategic partnership with a company name Litware, Inc. Litware has an Office 365 subscription. All users at Litware have a user account in the litwareinc.com domain.
Problem Statements

Contoso identifies the following issues:

Non-site owners invite external users to access the content in SharePoint Online.
Users upload audio, video, and executable program files to OneDrive for Business.
The company manages two separate identities for each user, which creates more administrative work.
Users in the HR department report performance issues affecting their site collection. You suspect that the issues are due to large images on the home page.
Technical Requirements

Contoso has the following technical requirements for the Office 365 environment:

Add a Yammer feed to new communication sites.
Prevent non-site owners from inviting external users.
Troubleshoot the performance issues of the HR department site collection.
Increase a 100-GB storage limit for the site collection of the marketing department.
Prevent users from syncing media files, such as MP3 and MP4 files, from OneDrive.
Restrict users from sharing content from the finance department site collection to the Litware users.
Ensure that SharePoint administrators do not have administrative permissions to the site collections.
Ensure that the managers in the marketing department can view the storage metrics of the marketing department sites.
Maintain all user identities in on-premises Active Directory. Sync passwords to Microsoft Azure Active Directory (Azure AD).
Ensure that when users are deleted from Microsoft 365 their associated OneDrive content is retained for 90 days. After 90 days, the content must be deleted permanently.

Question 5

You need to meet the technical requirements for the finance department site collection.

What should you do?

- ☐ From the SharePoint admin center, select the finance department site collection, and then configure the Sharing settings.
- ☐ From the Security & Compliance admin center, create a classification label policy.
- ☐ From the Security & Compliance admin center, create a permission policy.
- ☐ From the SharePoint Admin center, select Sharing, and then select Limit external sharing using domains.

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Question 6

You need to recommend an identity model that meets the technical requirements.

Which identity model should you recommend?

- ☐ Cloud Identity
- ☐ Synchronized Identity
- ☐ Federated identity.

(13 questions)

Question 7

You have a Microsoft SharePoint Online site named Site1.

You are monitoring the usage patterns of the site collection.

What should you use to identify which files were shared to external users?

- ☐ the Data governance dashboard in the Security & Compliance admin center
- ☐ the usage report in the Microsoft 365 admin center
- ☐ The Sharing settings in the SharePoint admin center
- ☐ the Site usage page in Site1

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Question 8

Note: This question is a part of a series of questions that presents the same scenario. Each question in the series contains a unique solution that might meet the stated goals. Some question sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

You have a Microsoft 365 subscription.

SharePoint administrators open several Microsoft support tickets.

You need to view the status of the support tickets.

Solution: From the Microsoft 365 admin center, you select Health, and then you select Message center.

Does this meet the goal?

- ☐ Yes
- ☐ No

Question 9

Note: This question is a part of a series of questions that presents the same scenario. Each question in the series contains a unique solution that might meet the stated goals. Some question sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

Your company has a Microsoft SharePoint Online subscription.

The company purchases a new add-in for Microsoft Excel.

You need to deploy the add-in to all users.

Solution: From the Microsoft 365 admin center, you deploy the add-in.

Does this meet the goal?

- ☐ Yes
- ☐ No

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Question 10

Note: This question is a part of a series of questions that presents the same scenario. Each question in the series contains a unique solution that might meet the stated goals. Some question sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

Your company has a Microsoft SharePoint Online subscription.

The company purchases a new add-in for Microsoft Excel.

You need to deploy the add-in to all users.

Solution: From the App Catalog, you upload the add-in to the Microsoft Office Add-ins.

Does this meet the goal?

- ☐ Yes
- ☐ No

Question 11

Your company is moving an on-premises Microsoft SharePoint Online.

The on-premises SharePoint deployment uses structural navigation with security trimming. After testing the same navigation approach in SharePoint Online, the company identifies the following requirements for the SharePoint Online deployment:

Display an access denied page when users lack permissions to see a given page.
Populate the navigation links based on a predefined company taxonomy.
Display the same set of links to all users.

Which navigation approach should you recommend?

- ☐ structural navigation without security trimming
- ☐ a Custom navigation provider with security trimming
- ☐ managed navigation without security trimming
- ☐ search-driven navigation with security trimming

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Question 12

Note: This question is a part of a series of questions that presents the same scenario. Each question in the series contains a unique solution that might meet the stated goals. Some question sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

Your company has a Microsoft SharePoint Online subscription.

The company purchases a new add-in for Microsoft Excel.

You need to deploy the add-in to all users.

Solution: From the App Catalog, you upload the add-in to the SharePoint Add-ins

Does this meet the goal?

- ☐ Yes
- ☐ No

Question 13

Note: This question is a part of a series of questions that presents the same scenario. Each question in the series contains a unique solution that might meet the stated goals. Some question sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

You have a Microsoft 365 subscription.

SharePoint administrators open several Microsoft support tickets.

You need to view the status of the support tickets.

Solution: From the Microsoft 365 admin center, you select Support, and then you select View service requests.

Does this meet the goal?

- ☐ Yes
- ☐ No

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Question 14

Your company plans to deploy Microsoft SharePoint Online.

You create 15 modern team sites based on the organizational structure of the company.

You need to ensure that the site collections share common navigation and branding.

Which PowerShell cmdlet should you run?

- ☐ Upgrade-SPOSite
- ☐ Set-SPOSiteGroup
- ☐ Register-SPOHubSite
- ☐ Set-SPOHubSite

Question 15

You are planning the deployment of a Microsoft SharePoint Online site collection.

You need to recommend a solution that provides consistent global navigation across multiple sites within the site collection. The solution must use a term set for navigation.

Which navigation approach should you include in the recommendation?

- ☐ hub sites
- ☐ structural navigation
- ☐ Quick Launch
- ☐ metadata navigation

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Question 16

Note: This question is a part of a series of questions that presents the same scenario. Each question in the series contains a unique solution that might meet the stated goals. Some question sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

You have a Microsoft 365 subscription.

SharePoint administrators open several Microsoft support tickets.

You need to view the status of the support tickets.

Solution: You run the Get-SPOTenantLogEntry cmdlet.

Does this meet the goal?

- ☐ Yes
- ☐ No

Question 17

You are the global administrator of a Microsoft 365 subscription.

A user named User1 deleted a file 83 days ago from a site named Site1. Site1 is in a site collection named Marketing.

You need to recover the deleted file.

What should you do?

- ☐ Use the Recycle Bin of Site1.
- ☐ Create a Microsoft support ticket.
- ☐ Use the Recycle Bin of Marketing.
- ☐ Use the Recycle Bin of the root site collection.

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Question 18

You have a Microsoft SharePoint Online site collection.

You create a term set group.

You need to ensure that a user named User1 can create new term sets in the term set group. The solution must use the principle of least privilege.

Which role should you assign to User1 to best achieve the goal? More than one answer choice may achieve the goal. Select the BEST answer.

- ☐ Contributor
- ☐ Term Store Administrator
- ☐ Editor
- ☐ Group Manager

Question 19

You work for a company named Contoso, Ltd.

Contoso has a Microsoft 365 subscription.

You need to prevent the word Contoso from affecting the ranking of search results.

What should you select from the search administration page in the SharePoint admin center?

- ☐ Manage Result Sources
- ☐ Manage Query Rules
- ☐ Manage Search Schema
- ☐ Manage Search Dictionaries

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Configure and Manage OneDrive for Business

Case Study (1 questions)

Overview

Litware, Inc. is a design and manufacturing company that has 4,500 users. The company has sales, marketing, design, research, field test, and human resources (HR) departments.

Litware has a main office in California, three branch offices in the United States, and five branch offices in Europe.

Existing Environment

On-premises Infrastructure

The network contains an Active Directory forest named litwareinc.com that contains a child domain for each region.

All domain controllers run Windows Server 2012. The main office syncs identities to Microsoft Azure Active Directory (Azure AD) by using Azure AD Connect. All user accounts are created in the on-premises Active Directory and sync to Azure AD.

Each office contains the following servers and client computers:
A domain controller that runs Windows Server 2012
A file server that runs Windows Server 2012
Client computers that run Windows 10

Currently, all content created by users is stored locally on file servers.

Cloud Infrastructure

Litware is moving the content from the file servers to Microsoft Office 265. The company purchases 4,500 Microsoft 365 E5 licenses.

Litware uses Microsoft Exchange Online for email.

Problem Statements

Litware identifies the following issues:

Finding content and people within the organization is difficult.
Users cannot access company data outside the corporate network.
Content recovery is slow because all the content is still on-premises.
Data security is compromised because users can copy company content to USB drives.
The locally stored content to USB drives.

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Users must frequently contact the HR department to find employees within the organization who have relevant skills.
Users can delete content indiscriminately and without resource as they have full control of the content of the file servers.
Business Goals

Litware identifies the following strategic initiatives to remain competitive:

All content must be stored centrally
Access to content must be based on the user's:
Department
Security level
Physical location
Users must be able to work on content offline
Users must be able to share content externally
Content classifications from mobile devices
Content classifications must include a physical location
Content must be retained and protected based on its type
Litware must adhere to highly confidential regulatory standards that include:
The ability to restrict the copying of all content created internally and externally
Including accurate time zone reporting in audit trails
Users must be able to search for content and people across the entire organization.
Content classification metadata must adhere to naming conventions specified by the IT department.
Users must be able to access content quickly without having to review many pages of search results to find documents.
Security rules must be implemented so that user access can be revoked if a user shares confidential content with external users.
Planned Changes

Litware plans to implement the following changes:

Move all department content to Microsoft SharePoint Online
Move all user content to Microsoft OneDrive for Business
Restrict user access based on location and device
Technical Requirements:

Litware identifies the following technical requirements:

All on-premises documents (approximately one million documents) must be migrated to the SharePoint document library of their respective department.
Each department must have its own term store group. Stakeholders must be notified when term sets are moved or deleted.
All the OneDrive content of a user must be retained for a minimum of 180 days after the user has left the organization.
All external users must be used as the primary membership service for Microsoft Yammer, Teams, and SharePoint.
A user named Admin1 must be allowed to consume apps in the App Catalog and to add additional app license.

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Viewers must be prevented from printing documents that are stored in a modern site named Finance.
Users must be prevented from printing content accessed in OneDrive from iOS and Android devices.
Retention, protection, and security policies must be implemented for all content stored online.
All offices must use the Managed Metadata Service to classify documents uploaded to SharePoint.
The Azure Information Protection client must be deployed to all domain-joined computers.
Searches must show results only when the result set is complete.
OneDrive must be used to work with documents offline.
Solutions must use the principle of least privilege whenever possible.

Question 20

You need to meet the technical requirements for OneDrive mobile users.

Which settings should you configure from the OneDrive admin center?

- ☐ Device access
- ☐ Storage
- ☐ Sharing
- ☐ Compliance

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Case Study (1 questions)

Overview

Contoso, Ltd. is a pharmaceutical company that has 750 users. Contoso has departmental teams spread across offices in North America.

The company has a main office in Seattle and four branch offices in New York, New jersey, Boston, and Florida.

Existing Environment

Active Directory Environment

The network contains an on-premises Active Directory domain. All the users use their domain credentials to sign in to their computer.

Microsoft Office 365 Environment

Contoso has a Microsoft Office 365 subscription and uses the following services:

OneDrive for Business
SharePoint Online
Exchange Online
Yammer
Teams

Currently, the identity of each user is maintained in both on-premises Active Directory and Office 365.

Contoso implements SharePoint site collections for the following departments:

Research & development
Human resources (HR)
Marketing
Finance
IT

Each department assigns a site owner to manage its site collection and to manage access. The site collection of each department contains multiple subsites. Sharing is allowed across different site collections by default.

External sharing is enabled for the organization.

Current Business Model

Contoso has the following business model:

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The HR department has a branded site collection
Currently, the default storage limit is set for all the site collections
The marketing department uses multiple site collections created by an administrator named Admin1.
Contoso has a strategic partnership with a company name Litware, Inc. Litware has an Office 365 subscription. All users at Litware have a user account in the litwareinc.com domain.
Problem Statements

Contoso identifies the following issues:

Non-site owners invite external users to access the content in SharePoint Online.
Users upload audio, video, and executable program files to OneDrive for Business.
The company manages two separate identities for each user, which creates more administrative work.
Users in the HR department report performance issues affecting their site collection. You suspect that the issues are due to large images on the home page.
Technical Requirements

Contoso has the following technical requirements for the Office 365 environment:

Add a Yammer feed to new communication sites.
Prevent non-site owners from inviting external users.
Troubleshoot the performance issues of the HR department site collection.
Increase a 100-GB storage limit for the site collection of the marketing department.
Prevent users from syncing media files, such as MP3 and MP4 files, from OneDrive.
Restrict users from sharing content from the finance department site collection to the Litware users.
Ensure that SharePoint administrators do not have administrative permissions to the site collections.
Ensure that the managers in the marketing department can view the storage metrics of the marketing department sites.
Maintain all user identities in on-premises Active Directory. Sync passwords to Microsoft Azure Active Directory (Azure AD).
Ensure that when users are deleted from Microsoft 365 their associated OneDrive content is retained for 90 days. After 90 days, the content must be deleted permanently.

Question 21

You need to block the media files to meet the technical requirements.

What should you do?

- ☐ From the OneDrive admin center, modify the Compliance settings.
- ☐ From the SharePoint admin center, modify the properties of the OneDrive for Business site collection.
- ☐ From the OneDrive admin center, modify the Sync settings.
- ☐ From the SharePoint admin center, modify the Access control settings.

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(4 questions)

Question 22

Your company has 200 remote users who have laptops that run Windows 10. The users store files in Microsoft OneDrive for Business.

You are configuring new laptops that will deployed to the users. The new laptops have a smaller hard disk than the current laptops.

You need to minimize the amount of disk space used by OneDrive on the new laptops.

Which Group Policy setting should you configure?

- ☐ Enable OneDrive Files On-Demand
- ☐ Set the maximum percentage of upload bandwidth that OneDrive uses
- ☐ Prevent users from synchronizing personal OneDrive accounts
- ☐ Set the default location for the OneDrive folder

Question 23

You have a Microsoft 365 subscription that uses a Microsoft Azure Active Directory (Azure AD) tenant named contoso.com.

You need to allow users to sync Microsoft OneDrive for Business only from the computers in contoso.com.

Which PowerShell cmdlet should you run?

- ☐ Set-SPOTenant
- ☐ Set-SPOTenantSyncClientRestriction
- ☐ Add-SpprofileSycnConnection
- ☐ Set-SPOUser
- ☐ Set-MSOLDirSyncEnabled

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Question 24

You have a Microsoft 365 subscription.

You need to add a user named Admin1 as an administrator of the Microsoft OneDrive for Business site of a user named User1.

What should you do?

- ☐ Run the Set-SPOSite (site URL) –Owner Admin1 command.
- ☐ From the SharePoint admin center, select user profiles, and then select Manage User Permissions.
- ☐ Add Admin1 to the Site owners group.
- ☐ From the SharePoint admin center, select user profiles, and then select Manage User Profiles. Select User1, and then select Manage site collection owners.

Question 25

Your company has a Microsoft 365 subscription.

The company's new security policy states that when a user account is deleted, the Microsoft OneDrive data of the user must be retained for 180 days, and then deleted.

You need to implement the security policy.

What should you do?

- ☐ From the Security & Compliance admin center, create a retention policy.
- ☐ From the OneDrive admin center, configure the Compliance settings.
- ☐ From the Security & Compliance admin center, create a data loss prevention (DLP) policy.
- ☐ From the OneDrive admin center, configure the Storage settings.

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